

Jim Doyle
Governor

Celia M. Jackson
Secretary

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



1400 E Washington Ave
PO Box 8935
Madison WI 53708-8935
Email: web@drl.state.wi.us
Voice: 608-266-2112
FAX: 608-267-0644
TTY: 608-267-2416

**REGISTERED SANITARIAN ADVISORY COMMITTEE
ROOM 121A, 1400 EAST WASHINGTON AVENUE, MADISON, WI
Contact: Tim Wellnitz (608) 261-4486
TUESDAY, MARCH 21, 2006
9:00 A.M.**

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda
- B. Meet & Greet – Welcome to the Advisory Committee, introductions
 - »Welcome – Secretary Celia Jackson
 - »Meet & Greet – Core Value/Team building exercise: General Introductions of Advisory Committee members and Department Staff – Committee members will share a brief biography/story and take part in a “core values” activity for the committee
- C. General Department of Regulation and Licensing Policy & Procedure Review with the Committee
 - »Agendas and Addendums
 - »Quorum Policy and Procedure
 - »Role and Responsibilities of Board Member
 - »Hotel Policy
 - »Travel Expenses
- D. Memorandum of Understanding and HFS 160 – Colleen Baird
- Overview of Statutes, Rules, and Rule Development – Colleen Baird
- Selection of Rules Committee and Future Rules Committee Meeting Date(s) – * Please bring your calendar
- Schedule Future Committee Meeting Date(s) – * Please bring your calendar
- Overview of Division of Enforcement
- Credentialing Issues - Kris Hendrickson and Cathy Pond
- E. New Application
- F. New Exam Retake Application Form
- License Lookup, Status Codes, and Renewal Status Report Overview
- Procedure for Reviewing Applications
- Education/Examination Issues- Barb Showers
- October 2005 Exam Update
- April 2006 Exam Status
- G. National Examination Options
- H. Revision of PES Exam and Cut Score Recommendation

CONVENE TO CLOSED SESSION to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.) and to consider individual histories (s. 19.85 (1) (f), Stats.)

Application Review

RECONVENE TO OPEN SESSION

Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.